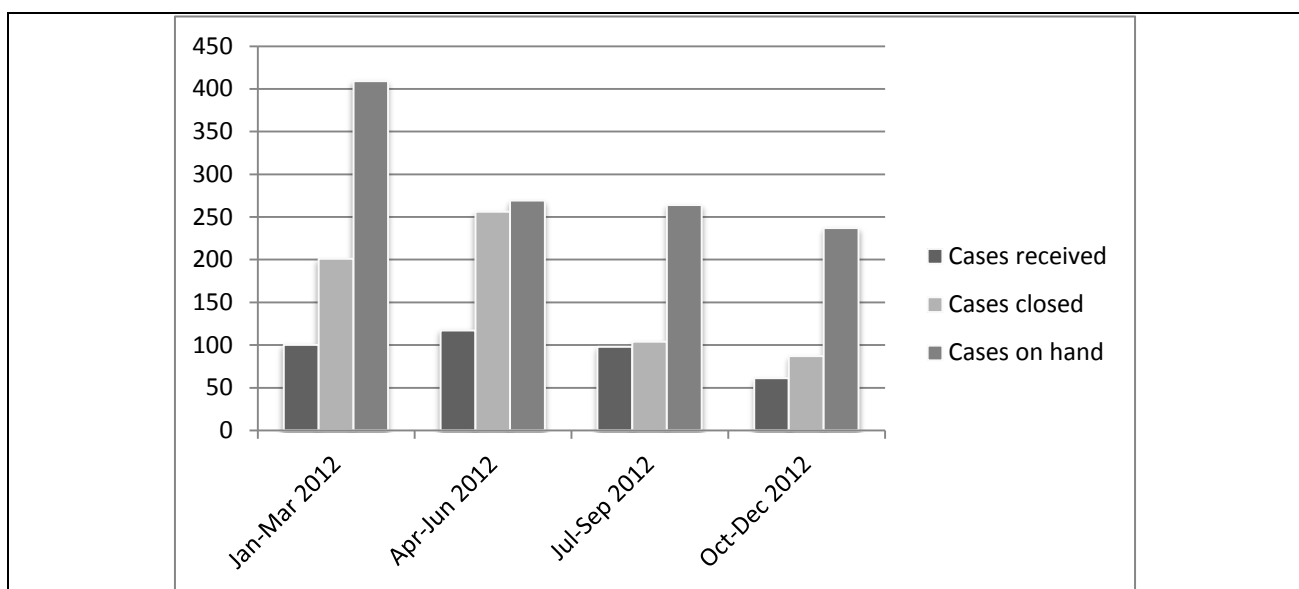


1. Enforcement Statistics from October to December 2012

Summary of caseload:

	2012			
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
Cases received	100	117	98	61
Cases closed	201	256	104	87
Cases on hand	409	270	264	238

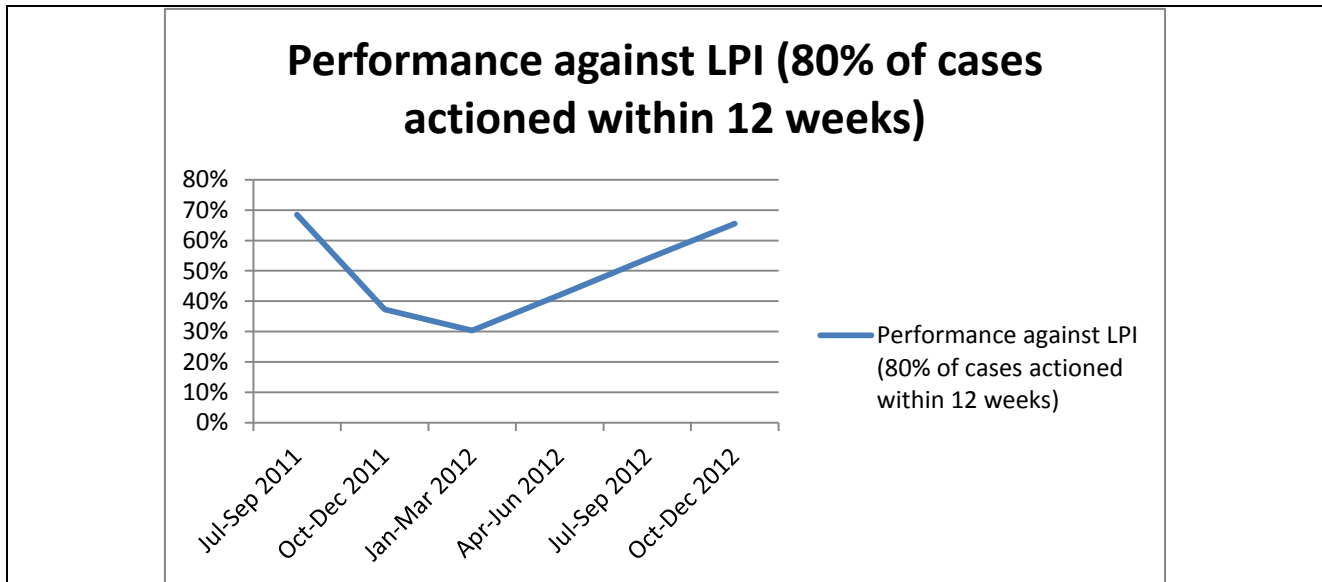


Breakdown of this quarter's statistics by Area:

Sector	Central	Eastern	Southern	Western	Total
Cases received	8	10	14	29	61
Closed	14	17	23	33	87
Total cases on hand	56	46	41	95	238

Performance against Local Performance Indicator:

	2012			
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
Number actioned within 12 weeks (%)	53 (30.4%)	89 (42%)	55 (53.9%)	55 (65.5%)



Analysis of Cases Received between October – December 2012

The following table shows the progress that has been made in respect of the complaints received during this quarter. It also highlights the various key stages of the complaints process. This table provides data that relates solely to those complaints received within the quarter. For example, if a complaint was received before October 2012 but was actioned within the quarter, this will not be shown. It is of particular note that over a half of the complaints received between October and December 2012 have already been closed.

Status	Number	Percentage
Acknowledged	61	100%
Site visited	60	98.4%
Under investigation	40	65.6%
Breach identified	33	54.1%
Actioned	34	55.7%
Closed*	32	52.5%
*Of which:		
Not appropriate to take action	4	12.5%
Breach resolved	7	21.9%
No breach	21	65.6%

N.B. % figures do not total to 100 as they are rolling parts of process.

“Under investigation” means that a site visit has been conducted (if necessary) and research is being undertaken to establish whether a breach of planning control has taken place. This may include the service of a Planning Contravention Notice (PCN).

“Breach identified” means that an assessment of the identified breach is underway. This stage may include negotiating a solution, requesting a planning application or taking the decision to proceed with formal action if it is proportionate and appropriate to do so.

“Actioned”, as described above, may mean that a planning application has been received, a Notice has been issued or that a case has been closed.

The following table shows how the cases received during this quarter have been prioritised in accordance with the Enforcement Service Standards Charter priority system. This is shown in context with the priority split for the overall cases on hand.

Complaint Priority	Oct-Dec 2012	Overall of cases on hand
1	14	50
2	42	167
3	5	21
TOTAL	61	238

There are three levels of priority and these are defined as follows:

- Priority One – Works that are irreversible or irreplaceable or constitute a serious breach such as unauthorised works to a Listed Building.
- Priority Two – Activities that cause harm to residential amenity such as works not built in accordance with plans or a material change of use.
- Priority Three – Development with a low impact on residential amenity.

2. Appeals Lodged and Appeals Performance

Appeals Lodged

- Glebe House, Petworth Road, Chiddingfold (Enforcement Notice)
- Glebe House, Petworth Road, Chiddingfold (Listed Building Enforcement Notice)

Both appeals to be dealt with by way of Written Representations.

Appeal decision

- Gunshot Paddock, Foxborough Hill Road, Guildford (Enforcement Notice)
Inquiry lasted four days. Appeal dismissed, Notice upheld with corrections and variations. Partial award of costs to the Council.

3. Notices served

During this quarter, notices have been served relating to:

- Land at Rake Lane, Milford, Godalming (Temporary Stop Notice)
- Land south of Lower Weybourne Lane, Farnham (Temporary Stop Notice)
- The Boat House, Hindhead Road, Haslemere (Section 215 Notice)
- The Lodge, Manfield Park, Guildford Road, Cranleigh (Enforcement Notice)

4. Planning Contravention Notices served

Central	Eastern	Western	Southern
1	5	0	2